



## Indiana Oil and Gas Association Workforce Development Program

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Course/Certification Title:** \_\_\_\_\_

**Organization Offering the Course/Certification:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

Should the above-named student be awarded a Course/Certification reimbursement, he/she certifies that he/she is not in violation of **Indiana Code 35-44.1-1-2 Bribery** or **Indiana Administrative Code 42 IAC 1-5-1 Gifts**. The above-named student also confirms that that he/she has reviewed the following regulatory codes:

<https://iga.in.gov/laws/2023/ic/titles/35#35-44.1> and <https://www.in.gov/ig/ethics-code/giftrule/>

**Signature of Student:** \_\_\_\_\_

### The requirements for reimbursement are:

1. Operator or sole proprietor must be an active, paid voting member of INOGA for the year of application and reimbursement.
2. Course/Certification Description from Educational Provider.
3. Proof of Payment to Educational Provider and Proof of Purchase of other Required Educational Materials.
4. Letter from Member Company describing intent behind course/certification.
5. Proof of Employment with Member Company

### Guidelines:

- Reimbursement upon completion of 50% up to \$2500 total training program costs.
- Applications must be submitted prior to taking the course listed above.
- INOGA Committee will meet and review applications quarterly:
  - 1st Quarter is due March 31st for reimbursement by June 30th
  - 2nd Quarter is due June 30th for reimbursement by September 31st
  - 3rd Quarter is due September 31st for reimbursement by December 31st
  - 4th Quarter is due December 31st for reimbursement by March 31st of coming year
- Please submit the application form with the course description/certification, recommendation letter and proof of employment to:

**Indiana Oil and Gas Association  
PO BOX 272  
Mount Vernon, IN 47620**

If you have any questions, please email Indiana Oil and Gas Association at [ross@campbellenergyllc.com](mailto:ross@campbellenergyllc.com)